



Warehouse Manager

TCS Alberta Inc (Member of the TCS Group)

The TCS Group of Companies has an opening for a Warehouse Manager within our busy, expanding, third party logistics organization.

Trenton Cold Storage, founded in 1902, offers customized cold storage, temperature controlled warehousing and distribution. With seven facilities in Ontario and one in Alberta, Trenton Cold Storage provides Canada with more than 28,000,000 cubic feet of cold storage and refrigerated warehouse space.

Reporting to the Director of Operations, the Warehouse Manager will be responsible for overseeing the entire warehouse operations of the facility from a customer service, personnel, maintenance, compliance and budgetary perspective. The Warehouse Manager is responsible for planning and developing procedures and managing customer inventories, processing accurate reporting and documentation and to audit these processes regularly to ensure compliance.

Duties and Responsibilities

- Lead the day-to-day operations of the warehouse with hands on style while instilling a culture of safety, quality, productivity, customer service and cost effective operation
- Ensure that all orders are picked, shipped, and received in an accurate and timely manner following SOP's through verbal communication, on the warehouse floor management, and remote monitoring
- Professional liaison with customers regarding facility and warehouse services including customer tours; receiving, investigating and responding to customer inquiries, complaints or issues
- Directing, coaching and mentoring supervisory team members with duties and responsibilities and ensure their development and growth as a team
- Work cross functionally with all departments including Customer Service, Information Systems, Sales, Finance, Human Resources and be the primary contact for Suppliers servicing TCS Alberta Warehouse
- Responsible for the achievement of financial objectives including budget preparation, analyzing variances, identifying and implementing corrective actions, issues work orders
- Monitor and maintain a safe and secure work environment including physical condition of warehouse, inspections of equipment and team member performance
- Participate in the hiring process including screening and interviewing for all warehouse roles in the Alberta site and ensure their thorough onboarding and training in their position
- Coach and develop team members to ensure operational coverage for all job duties and to assist them in reaching their full potential
- Liaise with the CFIA and customer auditors to ensure compliance
- Ensure accurate inventory management of all customer products
- Continuous process improvements
- Other duties as assigned

Experience

- 5+ years of management experience in a large warehouse environment
- Post secondary education in logistics or business
- Inventory management and staff scheduling skills

- Excellent customer service skills and computer skills
- Must be able to lead and motivate
- The ability to think quickly and adapt to new situations quickly
- Knowledge of applicable employment, safety, food storage legislation and regulations

Please send resume and references to jobs@trencold.com and quote “Warehouse Manager” in the subject line. We offer a competitive salary and excellent benefits.

We thank all applicants for their interest and regret that only successful candidates will be contacted

TCS Group is an equal opportunity employer and welcome applications from all qualified candidates. Accommodation throughout the recruitment and selection process are available upon request.